

ARPA H RTP AME RFP

Questions & Answers – via email

As of: September 16, 2024

Q. Does the curriculum have to reflect our current offerings we have with the Bric Foundation or can we offer additional opportunities within our programs?

A. You may include current curriculum with the Bric Foundation as well as other programs. However, training programs and or curriculum would need to be submitted for approval.

Reference 5.5 Training Development and Delivery Approach from the project SOW (AME H RTP Project Goals, Objectives and Definitions are available at: Exhibit A SOW)

Q. Is submitting the curriculum for approval something that is done as part of the application process when I submit my application?

A. No, approvals for training will follow the award/selection process of subrecipients.

Q. I went to the SBWIB website for the fillable forms for the AME Sector Initiative. I am able to fill in the forms but when I select the BUDGET SHEET it is still in "View Only" mode. May I kindly request access to a fillable doc for the Budget? Or instructions to where it lives on the website.

A. Forms are available at [SBWIB.org/rfp-rfq](https://sbwib.org/rfp-rfq) under document labeled "ARPA H RTP AME RFP Forms" the budget sheet is intended to be in view only form from the link but with the ability to download the budget sheet as an editable excel document.

Q. We are finishing up the proposal for AROA H RTP AME and had a question regarding the financials in the Budget Forms and Narrative section

Describe your organization's financial accounting system and attached three (3) copies of your organization's most recent audit/financial statement.

Because BRIC Foundation is applying to this with two subrecipients, will BRIC's financial statements suffice or will you also need those of the subrecipients listed in the proposal? Additionally, can you clarify what three copies means? Is this for the last 3 months?

A. In response to your question about the financial statements you only need to submit for your company as the lead agency.

With regards to the three (3) copies of your organization's most recent audit/financial statement, that was an error as it refers to an in-person submission and we have removed that option.

Please submit one copy of the audit/financial statement with your proposal.

Q. As a non-profit, would a 990, schedule B, and operating budget suffice?

A. Yes, as a non-profit you can submit your 990 and schedule B. Your operating budget is not required.

End of Questions