

**SOUTH BAY WORKFORCE INVESTMENT BOARD**  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250

**REQUEST FOR QUALIFICATIONS (RFQ)**

**CONSTRUCTION CONTRACTORS SERVICES FOR SINGLE UNIT  
RESIDENTIAL HOME REHAB AND REPAIR PROJECT**

<b>Release Date:</b>	<b>February 7, 2022</b>
<b>Deadline for Submission:</b>	<b>On-going</b>
<b>Deadline for Technical Assistance:</b>	<b>Send written requests via e-mail</b>
<p><b>For information about this RFQ or Project, please contact:</b> <b>Justina Munoz, Procurement Manager</b> <a href="mailto:jmunoz@sbwib.org">jmunoz@sbwib.org</a></p>	

**Revised January 31, 2022**

An equal opportunity employer/program.  
Auxiliary aides are available upon request to individuals with disabilities.

**SOUTH BAY WORKFORCE INVESTMENT BOARD, INC. (SBWIB)  
 CONSTRUCTION CONTRACTORS SERVICES FOR SINGLE UNIT  
 RESIDENTIAL HOME REHAB AND REPAIR PROJECT  
 REQUEST FOR QUALIFICATION & QUOTE COVER PAGE**

<b>Name of Firm, Entity, Organization</b>			
<b>Contact Name</b>			
<b>Title of Contact Person</b>			
<b>Mailing Address</b>			
<b>Physical Address (if different)</b>			
<b>Phone Number</b>			
<b>Fax Number</b>			
<b>E-mail</b>			
<b>California Contractors State License Board</b> All Contractors must possess a valid license from the California Contractors State License Board.	<b>License #</b>	<b>Class Type(s):</b> ____ <b>A (Engineering)</b> ____ <b>B (Building)</b> ____ <b>C (Specialty ____)</b>	
<b>Identification Number: Federal Employer ID# (FEIN):</b>			
<b>Number of Years in Business or Industry:</b>			
<b>Scope of Work:</b> As part of the <b>Home Rehab and Repair Project</b> , solicited services will provide rehabilitation to eligible single-unit residential homes in selected service areas (2nd District, Los Angeles County); to eliminate unhealthy and unsafe living conditions, including but not limited to asbestos, mold, and code deficiencies. Services include but not limited to roof repair, electrical repair, flooring work and framing/drywall repairs, and the replacement of window, doors, water heater, central heating/wall heater, insulation/weather stripping, and other related energy efficient work.			

**Please check to acknowledge your understanding** that any work herein may be contracted per rehab housing unit or services may be contracted to complete all rehab housing units throughout the project term. There are approximately 8 rehab projects with an estimated planning budget of \$5,000 - \$10,000 per each housing unit, which includes allowances for materials, supplies and labor.

**TOTAL FUNDING REQUESTED**

**Period of validity of bid:** Bids shall remain valid for a period of at least one hundred and twenty (120) days from the date of submission. A bid valid for a shorter period than indicated may be rejected or considered non-responsive.

<b>Proposed Hourly Rates:</b>	\$ _____ (General Contractor)
	\$ _____ (Laborers/Helpers)
	\$ _____ (Specialty: _____)

**CERTIFICATIONS**

***I, (We), the undersigned, as the duly-authorized representative(s) of the respondent agency, affirm that the information and statements contained within this proposal, to the best of my (our) knowledge, are truthful and accurate, and further, that (I) am (we) are duly authorized to submit this proposal from the respondent agency to deliver said services.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name & Title of Authorized Representative

**SOUTH BAY WORKFORCE INVESTMENT BOARD, INC. (SBWIB)  
CONSTRUCTION CONTRACTORS SERVICES FOR SINGLE UNIT  
RESIDENTIAL HOME REHAB AND REPAIR PROJECT  
SELECTION OF SERVICES**

<b>Name of Firm, Entity, Organization</b>	
<b>Select all services you are capable of providing:</b>	
	Ability to work with SBWIB management and staff to develop and implement and accelerate the HRRP programs including adhering to program goals, costs, and timelines;
	Ability to be operational and provide services immediately, if selected;
	Ability to work on-call by rehab project and or under contract through the term of the project (preferred);
	Ability to identify, assess and qualify residential homes, as needed;
	Ability to prepare in writing estimates and or bids for specific type and units of work in need (repairs), materials, cost and labor required for each residential rehab;
	Ability to work within approved bid/lump sum for individual home repair projects that includes the scope of work, schedule, and budget;
	Ability to provide oversight of home repair projects, including providing supply of laborers or helpers or trainees;
	Ability to provide home improvements services that include, but not limited to roof repair, electrical repair, flooring work and framing/drywall repairs, and the replacement of windows, doors, water heaters, central heating/wall heaters, insulation/weather stripping, and other related energy efficiency work;
	As needed, ability and compliance when testing for asbestos, and lead-based paint requiring proper removal, disposal and or handling of the materials;
	Ability to coordinate and file necessary requests to the SBWIB on behalf of the County within 10-day of work completion of the rehabilitation/construction activities to conduct a Contract and or Labor Compliance File Review;
	Acknowledgement to track, prepare and submit required project data, reports, and or other communication regarding completion of each rehab project;
	Acknowledgement of participation at regularly meeting with management or staff to review and support project progress and outcomes;
	Acknowledgment that all contractors/subcontractors working under this project are required to comply with the County of Los Angeles and Los Angeles County Development Authority approved ordinances for COVID-19 Vaccination and Certification;
	Other duties as requested by the SBWIB, Inc. Chief Executive Officer or his designee.

**SOUTH BAY WORKFORCE INVESTMENT BOARD, INC. (SBWIB)  
CONSTRUCTION CONTRACTORS SERVICES FOR SINGLE UNIT  
RESIDENTIAL HOME REHAB AND REPAIR PROJECT**

**REFERENCES**

List three professional client references associated to the products or services your firm has previously provided within the past 5 years. For each reference, please specify:

<b>Reference 1</b>	
<b>Name of Firm</b>	
<b>Address of Firm</b>	
<b>Contact Person</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Dates of Service(s)</b>	
<b>Type of Service(s)</b>	
<b>Reference 2</b>	
<b>Name of Firm</b>	
<b>Address of Firm</b>	
<b>Contact Person</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Dates of Service(s)</b>	
<b>Type of Service(s)</b>	
<b>Reference 3</b>	
<b>Name of Firm</b>	
<b>Address of Firm</b>	
<b>Contact Person</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Dates of Service(s)</b>	
<b>Type of Service(s)</b>	