

SBWIB, Inc.
11539 Hawthorne Blvd., 5th Floor
Hawthorne, CA 90250

**REQUEST FOR QUOTE (RFQ)
FOR
LEGAL SERVICES**

Release Date:	February 16, 2022
Deadline for Submission:	March 1, 2022
Respondent's Technical Assistance:	Upon written request via e-mail
<p style="text-align: center;">For more information: Justina Munoz, Procurement Manager: jmunoz@sbwib.org</p>	

This WIOA Title I-financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

**Request for Quotes
Legal Services**

SUMMARY OF QUALIFICATIONS AND PROPOSED SERVICES

THIS PAGE IS AN EXAMPLE ONLY

Summary of Qualifications

Describe qualifications of individual attorney or law firm detailing the experience as it relates to the Objectives and Minimum Qualifications, above.

List name(s) and qualifications of attorney(s) assigned to provide legal services (if applicable).

Services to be provided:

General Legal Counsel for the SBWIB, Inc.

**SOUTH BAY WORKFORCE INVESTMENT BOARD, INC. (SBWIB)
REQUEST FOR PROPOSAL COVER PAGE**

Name of Firm, Entity, Organization				
Contact Name				
Title of Contact Person				
Mailing Address				
Physical Address (if different)				
Phone Number				
Fax Number				
E-mail				
California Bar Membership If an individual attorney, are you a member in good standing of the California Bar? If law firm, are each of the members of the firm that will be assigned to provide services under the RFQ a member in good standing of the California Bar? NOTE: If law firm, please include a list of each attorney, including California Bar Number, that will be assigned to provide services.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Organization Type and Legal Status of Organization: (Private non-profit, private for profit, community based organization, public agency, etc.):				
Identification Number: Federal Employer ID# (FEIN)				
TOTAL FUNDING REQUESTED				
<i>Period of validity of bid: Bids shall remain valid for a period of at least one hundred and twenty (120) days from the date of submission. A bid valid for a shorter period than indicated may be rejected or considered non-responsive.</i>				
Proposed Hourly Fee	\$			

I affirm that the information within this quote, to the best of my knowledge, is true and accurate. Further, I am duly authorized to submit this quote on behalf of this agency. I also understand that my agency will be responsible for meeting all requirements as set forth in this RFQ. I fully affirm and understand that failure to meet these requirements may result in my organization's quote not being considered.

Signature

Date

Print Name & Title of Authorized Representative